

COI Requirements for 2016 San Antonio Auto & Truck Show

You must provide proof of general liability coverage from an insurance company in good standing with minimum policy limits of \$1,000,000 per occurrence and \$2,000,000 total.

If you choose to have your own insurance company issue a COI:

If you chose to utilize your own insurance company, you must contact them to obtain a Certificate of Insurance and proof of Workman's Compensation insurance. This must be submitted to the San Antonio Auto Show no later than two weeks prior to load-in for the show. Please provide your insurance company with this document in order to obtain the proper limits as well as to name the proper entities on your documents.

Event Coverage Dates: November 7-15, 2016

“Exhibitor must obtain general liability insurance with limits not less than \$1,000,000 (one million dollars) on a per occurrence basis of bodily injury, death and property damage with an aggregate of \$2,000,000 (two million dollars). In addition, to the above required insurance, each Exhibitor must furnish SAADA with a proof/copy of its Workers Comp insurance with statutory limits of \$500,000 / \$500,000 / \$500,000 covering Exhibitor's employees, contracted companies, sub-contracted companies, contracted labor, in addition to any other person or company connected with the Exhibit Space. A certificate evidencing compliance herewith must include the **San Antonio Automobile Dealers Association, the San Antonio Auto and Truck Show and Fierce Endeavors, LLC as additional insureds and must be presented to SAADA.**

If you need to purchase a one-time event policy:

If you don't have this coverage in place, we've made arrangements for all exhibitors to acquire this coverage at significant savings. Please click the link below to obtain this coverage for \$65.00 plus tax. By following the link, you'll be taken to the exact web page to purchase insurance for the 2016 San Antonio Auto Show:

[https://www.totaleventinsurance.com/app/Customer/ExhibitorAnnual.aspx?eid=VxXrcQEVmzk\\$](https://www.totaleventinsurance.com/app/Customer/ExhibitorAnnual.aspx?eid=VxXrcQEVmzk$)

Proof of alternative coverage, satisfying these minimums, or secured coverage through the link provided above must be in place at least two weeks prior to your scheduled move-in date. **No exhibitor will be allowed to occupy their exhibit space during load-in without a valid COI on file.**

Please send the above documents to:

Scan & Email: sswenson@saautodealers.com

Mail: SAADA, 4414 Centerview Dr., Suite 140, San Antonio, TX 78228

Fax: 210-732-3923

Please feel free to me with any questions regarding the required Certificate of Insurance.

Sincerely,

Courtney DeLee
SHOW MANAGER
San Antonio Auto Show
210-732-9647