



## 2019 San Antonio Auto & Truck Show Media Morning Press Conference Request Form

The 2019 San Antonio Auto & Truck Show Media Morning will be held on Thursday, November 21st, 2019, from approximately 8:00am through 1:30pm,\* at the Henry B. Gonzalez Convention Center. Doors open to the public at 2:00pm.

\* Start and end times may vary. Final press conference schedule will be determined by SAATS management and distributed by Sammis & Ochoa. *Press schedule is subject to change.*

Manufacturer Exhibitor: \_\_\_\_\_

Contact Name (on-site): \_\_\_\_\_

Contact Title: \_\_\_\_\_

Contact Number (on-site): \_\_\_\_\_

Contact Email: \_\_\_\_\_

Contact Name and Title (if different from on-site contact): \_\_\_\_\_

Company Name: Cell Phone: \_\_\_\_\_

Contact Email: \_\_\_\_\_

Facebook & Twitter URLs: \_\_\_\_\_

Social Media Manager Name & Contact Email: \_\_\_\_\_

\_\_\_\_\_

Press Conference Spokesperson on-site: \_\_\_\_\_

Spokesperson Cell Phone: \_\_\_\_\_

Press Conference Details: please include as many details as possible about the subject matter of your press conference: \_\_\_\_\_

\_\_\_\_\_

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\_\_\_\_\_

Vehicles to be featured: \_\_\_\_\_

Collateral to be distributed: \_\_\_\_\_

Special requests: \_\_\_\_\_

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Is this information embargoed? YES NO

If YES, until when? (Date and time) \_\_\_\_\_

### **Payment and additional notes**

*Payment: Participation, A/V, and Seating costs will be billed at a flat rate of **\$650**.*

If you desire to be billed separately from your floor space, please provide us with the name and email address for billing and a separate invoice will be sent.

A/V and Seating: A small portable audio system will be included in the media morning package, along with ten (10) chairs that will be set up at each press conference location. If you desire a more elaborate system, please contact us. Charges for A/V and seating will be included in your show floor billing/invoice.

Response: Please complete forms by or before September 20th, 2019. (Earlier is better.) Email tanya@sammisochoa.com with questions or call at 210.390.4284.

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